



## **Grand RiverFest 2023 -Vendor Rules|Sunday, October 8 | 12pm-5pm**

- Payment, Application, photos and Rules signature page must be completed
- Rain Date: October 15, 2023
- **No Refunds**
- **REQUIRED and Must bring your own tent, tables, chairs and a way to weight the tent down.**
- **No WiFi or power available in the event area.**
- Spaces are pre-assigned.
- **Drive your vehicle up to your booth, unload and move your vehicle to the parking lot. Vehicles are not allowed to be parked at your booth while you set up (15 minute window to unload and move your vehicle. Only one vehicle at a time allowed at your booth to unload).**
- **ONLY** Inverter Generators allowed-must run quiet. No other generators allowed. Must disclose if bringing a generator. Will require approval.
- Vendors will unload in the parking lot and then move their vehicle to the designated vendor parking area.
- The Outlet Shops of Grand River reserves the right to reject any application for entry or require the removal of any item that it deems inappropriate for display or distribution during the festival.
- The Outlet Shops of Grand River reserves the right to amend, alter or change these rules in whole or in part with or without prior notice to any festival participant and to interpret and apply these rules at its discretion.
- Honor festival hours 12pm-5pm and do not pack up or leave prior to 5pm
- Clean your area prior to leaving
- Food concessions must meet all Jefferson County Health Department requirements.
- Vendors may only sell their own work which is handmade and/or hand decorated.
- Buy/sell items are allowed as long as those items compliment the hand made/hand decorated items and can only account for 10% or less of total merchandise or booth space. Example, belt buckles not hand made/hand decorated go with belts that are hand made/hand decorated.
- Vendors are only allowed to display and sell items which have been listed on application and approved.
- Artist are allowed to sell copies of their own, original works of art.
- Antique/vintage items are eligible for participation. These items are to be in good condition and predate 1970. Items to be sold can include metal, glass, fabric or paper. These items may be sold as is and do not have to be altered to be sold.
- Vendor cannot sell knockoff brands or used clothing.
- Booths must be neat and have a pleasing appearance.
- No merchandise, booths, racks, or other items are to exceed the boundaries of your booth.
- **ABSOLUTELY**, No drugs, profane language or vulgar conduct. No alcohol brought onto property.
- Vendors must provide contact information to customers when taking orders.
- The Outlet Shops of Grand River can terminate the participation of any festival participant at any time with no refund.

### **SALES TAX/CITY LICENSE**

All vendors are required to charge, collect and pay city, county and state sales tax.

**Payment of taxes is the responsibility of each vendor and must be paid at the end of the event.**

We provide a list of all vendors, with addresses and phone numbers, to the ALDOR upon request.

There are no special city license requirement for our vendors.

### **NOTIFICATION PROCESS**

Following acceptance or rejection, exhibitors will receive notification by email or letter. Vendors that do not have email will receive this information via regular mail.

### **CHECK IN AND SET UP:**

- Vendor check in is between 9:00am-10:30am
- ALL vehicles must be moved from festival area and in the designated parking area by 11am
- Booth must be set up completely by 11:30 am- prior to Noon opening
- Vendor must prominently display name in booth

**Contact Information:** Jeannie Cole | Property Manager

Email: [jcole@shopsograndriver.com](mailto:jcole@shopsograndriver.com)

Cell: (205) 999-6700

### **RELEASE/INDEMNIFICATION AGREEMENT:**

For and in consideration my being allowed to participate in the indicated Grand River Festival, I, the undersigned applicant, do hereby agree to release, acquit and forever discharge Leeds Retail Center, LLC, it's members, officers, agents, employees, servants, successors and assigns and all other persons, firms, corporations or other legal entities sponsoring, promoting, or otherwise associated with the festival, from any and all claims, lawsuits, demands, actions, causes of actions, whether sounding in tort, contract, or other theory of law, whether for compensatory or punitive damages, whether known or unknown, which have previously existed now exist or could hereafter exist, arising from, connected with or otherwise related in any way whatsoever to my participation in the Grand River Festival. And further more I do hereby agree to indemnify and hold harmless Leeds Retail Center, LLC for the payment of any claim, demand or judgment arising out of or related to my participation in the Grand River Festival, including the payment of the costs, expenses and reasonable attorney's fees incurred by Leeds Retail Center, LLC.